The Architects’ Association of Prince Edward Island (AAPEI), the Architects’ Association of New Brunswick (AANB) and the Nova Scotia Association of Architects (NSAA) are pleased to invite all Architects/Firms licensed with the AAPEI, AANB and NSAA during the eligibility period to participate in the competition for the 2018 Maritime Architectural Design Excellence Awards.

ABOUT THE AWARDS

Every two (2) years, AAPEI, AANB and the NSAA will recognize and celebrate architectural design excellence in our Maritime region. This tri-provincial event will provide an opportunity to foster the value architecture brings in our daily lives and showcase the best the Maritime region has to offer.

OBJECTIVE

The objective of the Award is to recognize, celebrate and showcase outstanding architectural design excellence by Architects for projects completed in the Maritime Provinces.

ELIGIBILITY

Projects built in Prince Edward Island, New Brunswick and Nova Scotia substantially completed between January 1st, 2013 and December 31st, 2017 are eligible to be submitted. Projects which are not substantially complete will not be adjudicated.

Submissions must be designed by Architects/Practitioners licensed in good standing with AAPEI, AANB, NSAA during the eligibility period. Completed projects may be of any size, “public” and “other” categories may or may not be a building.

Joint-venture projects must be between architects/firms licensed with AAPEI, AANB and NSAA during the eligibility period. All other joint-venture scenarios are NOT eligible. It is the submitter’s responsibility to ensure they have provided the correct credit and proof of authorship.

Post 2018, non-winning submissions are permitted to be resubmitted however, a submission can only ever win one Award in one Category.
SUBMISSION CATEGORIES
Submissions must fall into the following four categories:
1. New – Single / Multi-Family Residential.
2. New – Commercial.
4. Public outdoor spaces, etc.
5. Other (including but not limited to: renovation conservation, adaptive reuse)

A project can only be submitted in one Category. The Jury reserves the right to re-define the Category for which a project is submitted.

DEADLINES
Intent to Submit Forms and Fee: Wednesday, January 31st, 2018
Deadline for Panel Submissions: 4:00 p.m., Monday, March 26th, 2018

AWARDS
This competition will result in the awarding of one Maritime Architectural Design Excellence Award in each category. In addition, up to two Awards of Merit in each category may be conveyed.

JURY
The jury will consist of three individuals selected by the AAPEI, AANB and the NSAA and will contain representation from national and international perspectives. All project submissions will be pre-screened to ensure conformance with the submission criteria prior to being judged. The decision of the jury will be final.

AWARD ANNOUNCEMENT & EXHIBITION
The inaugural Award will be presented at the 2018 RAIC/AANB Festival of Architecture and AANB Conference being held in Saint John, New Brunswick. A digital magazine will be created showcasing all projects submitted.

QUESTIONS/INFORMATION
For the 2018 event, questions may be directed by email to: maritimeawards@aanb.org
SUBMISSION GUIDELINES & PROCEDURES

INTENT TO SUBMIT FORMS

- Completed "Intent to Submit" forms must be submitted to the AANB no later than Wednesday, January 31st, 2018.
- Each submission requires a completed Intent to Submit form.
- Architects may enter more than one submission.

ENTRY FEE

- Each completed Intent to Submit form must be accompanied by a $230.00 ($200.00 + $30.00 HST) nonrefundable entry fee.
- Payment can only be made by cheque payable to the Architects’ Association of New Brunswick or AANB.
- Submissions for which a completed Intent to Submit form and accompanying Entry Fee were not submitted will be returned to the Entrant at the submitters costs.

AGREEMENT

By making a submission, the entrant agrees to grant:

- All rights to AAPEI, AANB and the NSAA for unrestricted publication of any of the material contained in the submission. Note: permission from others (Owners/Clients, photographers, etc.) are the responsibility of the entrants.
- Ownership of the submission to AAPEI, AANB and the NSAA.

While the submissions will be handled with utmost care and attention, AAPEI, AANB and the NSAA will not be responsible for loss or damage.

SUBMISSION REQUIREMENTS

For the 2018 competition, submissions will be received by the AANB office from 8:30 a.m., Monday, March 26th, 2018 to 4:00 p.m., Thursday, March 29th, 2018.

Courier/in-person delivery address: 36 Maple Avenue, Sussex, New Brunswick E4E 2N5
Entries will only be accepted during this specific time-period and at no other time.

SUBMISSION IDENTIFICATION

Each submission is to be wrapped and identified as follows:

- Return Address: The return address of the submitting Architect/Firm, complete with contact name and telephone number.

If more than one project is being submitted, submissions may be combined in one outer wrapping for delivery purposes. Entrants are solely responsible for ensuring their submissions arrive on time and damage free.

DIGITAL IMAGES

All submission must be accompanied by:
• A CD or portable flash drive which contains high quality editable files and images of all submission panel images, text, graphics, etc. This information will be used for public relations, media releases and promotional purposes only.
• A high-quality PDF file(s) of the presentation board(s).

PRESENTATION FORMAT

BOARD SIZE & FORMAT
• A maximum of two (2) presentation boards per entry are permitted.
• Board Size: 28” x 36” (710 mm x 914 mm).
• Board Material: 3/16” (4.75 mm) thick black gator board.
• Board transportation: no board projections, fold-outs, attachments, frames or models will be accepted.
• All material is to be spray mounted on the boards.
• In the event there are two boards for one project, each board must be clearly labelled board 1 of 2; 2 of 2.

The expectation is that the boards will be of a professional quality.

ANONYMITY
• Entries will be judged on an anonymous basis.
• The project name and location are to be identified on the front of the presentation boards.
  o The architect of record and the firm name must be located in the right-hand corner of each board, in an area no greater than 1 1/2” high x 6” wide.
  The credit block will be concealed prior to adjudication.

BOARD WRITTEN/GRAPHIC INFORMATION
• 250 words (maximum) written description to be incorporated on the board.
• 100 words (maximum) written description (as per submission requirements) to summarize the scope.
• Graphics can include:
  o Site plan or imagery to convey project location and context.
  o Floor plans, and/or building sections to describe layout, construction, etc.
  o Elevations, perspectives.
  o Photographs.

The jury will consider the quality of the project presentation as well as the project itself in their deliberations.

Any submission which does not comply with the program criteria will not be adjudicated.
PROJECT CREDIT SHEET

- A Project Credit Sheet is to be affixed to the back of each presentation board. The Project Credit Sheet is included in this package as an Appendix.
- A second copy of the Project Credit Sheet is to be provided in a separate sealed envelope.
- The number of the boards (1-2) shall be noted on the Project Credit Sheet to ensure the boards are mounted in the correct order.
INTENT TO SUBMIT FORM

DEADLINE
The deadline to return the completed Intent to Submit form and Entry Fee is:
Wednesday, January 31th, 2018

Entrants are to submit one completed Form and Entry Fee for each project.

COMPLETED FORMS & PAYMENT
Return completed form(s) and payment to:

2018 Maritime Architectural Design Excellence Awards
c/o Architects’ Association of New Brunswick
P.O. Box 5093
Sussex, New Brunswick
E4E 5L2

Architect:
Firm Name:
Submission Category:
Member Association:

I/WE intend to submit for the 2018 Maritime Architectural Design Excellence Awards.

I/WE enclose with this completed Intent to Submit form our $230.00 ($200.00 + $30.00 HST) non-refundable Entry Fee.

Signature:
SUBMISSION FORM
Submit one completed form per entry.

REGISTRANT INFORMATION

Architect:

Firm Name:

Firm Address:

Firm Phone Number:

Firm Fax Number:

Firm Email Address:

Member Association:

Submission Category:

CHECKLIST

I/WE have submitted the appropriate Entry Fee(s) with my completed Intent to Submit form.

I/WE confirm that the presentation board(s) each measure 28” x 36” (710 mm x 914 mm) with no projections.

I/WE have secured a copy of our completed Project Credit Sheet to the back of each presentation board and an additional copy is included in a sealed envelope.

I/WE have included a CD or portable flash drive that contains editable copies of all files included on our presentation boards as well as a high-quality PDF file(s) of the presentation board(s).

ACKNOWLEDGEMENT

I/WE acknowledge that the information contained on the Project Credit Sheet is accurate and that the owner/clients agree to the submission of this project to the 2018 Maritime Architectural Design Excellence Awards. The signature of the Architect on this Form will be accepted as proof of owner/client release.

I/WE acknowledge that the submission of an Entry for the 2018 Maritime Architectural Design Excellence Awards grants unrestricted publication of the submission by the Architects Association of Prince Edward Island (AAPEI), the Architects’ Association of New Brunswick (AANB) and the Nova Scotia Association of Architects (NSAA).
I/WE acknowledge that should our submission not comply with the Awards program criteria the project will not be adjudicated; the panels returned to us at our costs; and that the decision of the Awards Committee is final.

Signature:
PROJECT CREDIT SHEET

Note: A completed Project Credit Sheet must be applied to the back of each presentation board. In addition, a second copy must be provided in a sealed envelope.

*Name of Project:
*Lead Architect:
*Firm Name:
Submission Category:
Other Architectural Credits:
Location of Project:
Client:
Date of Project Completion:
*As they would appear for publication purposes

Consulting Team:

Firm Name: Individual: 
Firm Name: Individual: 
Firm Name: Individual: 
Firm Name: Individual: 
Firm Name: Individual: 
Firm Name: Individual: 

Builder:

For the purposes of the exhibition display, this board is number:

PHOTO CREDITS
Permission from the owners/clients and photographers is the responsibility of the entrant and must be obtained before making an entry.