

## Job Opportunity: Senior Architectural Technologist

### About

Architects Four Limited (Architects4) is a Moncton, New Brunswick full-service architectural practice with a rich history of delivering successful projects throughout the Maritime provinces for fifty years. Our wide variety of project types includes K-12 and post-secondary education, health care, multi-family residential, commercial and industrial. Please refer to our website to learn more ([architects4.ca](http://architects4.ca)).

### Role

We are looking for a Senior Architectural Technologist with at least 10 years of work-related experience. This is an in-person position in our studio located in downtown Moncton, New Brunswick. Under the direction and supervision of the firm Principals, the selected candidate will:

- Prepare and oversee preparation of contract documents (including drawings and specifications).
- Coordinate design and contract documents both internally and with external consultants.
- Participate in internal quality control reviews.
- Oversee the work of Junior and Intermediate Technologists.
- Manage communication and relationships with team members, clients and external consultants.
- Provide contract administration including site reviews and reports, submittal reviews, respond to RFIs, and prepare site instructions and change orders.

### Qualifications

- At least 10 years of work-related experience in similar climates, including preparation of contract documents and contract administration. Work experience in Canada is an asset.
- Strong technical knowledge of and demonstrated experience with local building envelope technology, construction methods and detailing .
- Demonstrated experience with local building codes and standards.
- Team player and well organized.
- Demonstrated software expertise: Revit, AutoCAD, Bluebeam, Microsoft Office suite (Word & Excel). Familiarity with Lumion, Twinmotion, CorelDraw, RForm and Procore an asset.
- Professional fluency in spoken and written English; fluency in French is also an asset.

### How to Apply

- Email your resume, portfolio and letter of interest to [info@architects4.ca](mailto:info@architects4.ca) with the subject line "Senior Technologist"; no phone calls please.
- Only those candidates selected for an interview will be contacted.